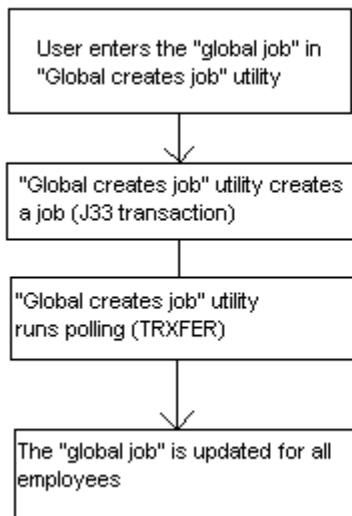




**Purpose:**

- A company has approximately 70 departments. Several department heads/supervisors conduct a weekly department meeting for their staff.
- The company use TC and require tracking on the time spent in these meetings. This means that every employee is required to report upon department meetings (when occurs) on a regular basis,
- This program adds a dedicated TC record for the department meeting upon the department head's/supervisor's entry. This utility creates a TC record for the specified employees having "duration" as specified below.

**2. Detailed description of the process**



e.g. the department manager creates a "Department meeting Job" for all the employees in his department. This is done from TK (not from iBrowse).

Since each employee may already have jobs for the selected day, the only possible way to address this is by adding a new job which will be added for the day.

The job will be created having all active TC levels and duration. Once created, the utility will launch the polling so the data is polled into the database



**Environment:**

TK- SQL

**Required Program Files:**

TcGroupSql.dll 24/9/2007  
Upd\_Select\_XTcGroup.sql  
LP\_TcGroup.sql  
Convert of Message80, Sysname to SQL

**Installation:**

1. Copy the TcGroupSql.dll program to the TKSQL directory.
2. Run the Upd\_Select\_XTcGroup.sql script and the LP\_TcGroup.sql script on the query analyzer.
3. Convert of Message80, Sysname to SQL

**Setup Steps:**

1. Add the report to the menu, using the following parameters:  
Menu name = XTCGROUP  
Program name = XTCGROUP  
Program type = report
2. Go to Set up>> Add/Edit configuration files>>Edit/view synonyms.  
Change the Number field to 363.  
Change the Standard Name and the Synonym fields to Record details (see the screenshot below).



**Messages Setup Program**

File Edit Record Select Working File Stop Help

? 40 80 errors SYS MSGS [Navigation Icons]

Record Type: Synonyms Records

Number	363
Standard Name	Rec detail
Long/User Name	
Short/User Name	
Synonym	Record details:
Report Name	
Edit Code	0

Active File : SysNames



## **Additional Options via the report's Select Screen**

The screenshot shows the XTCGROUP software window. The title bar is blue with the text 'XTCGROUP' and standard window controls. Below the title bar is a menu bar with options: File, Period, Plant, Shift, Department, Employee, Sort Code, Record details, Work Order, Batch, Part, Process. Below the menu bar is a toolbar with icons for help, print, save, and other functions. The main area is a form with the following fields:

Period	From 02/10/2007	To 02/10/2007	
Plant	All Records Selected	Duration	1.3
Shift	All Records Selected	Quantity Good	0
Department	All Records Selected	Quantity Bad	0
Employee	1 - Records Selected	Output File Name:	DepMeet.txt
Sort Code	All Records Selected		
Record details:	-		
Work Order	1 - Records Selected		
Process	1 - Records Selected		
Number Of Copies 1			

### **Report filters:** Plant/Site/Department/Employee.

In this area the user specifies the population in which s/he requires to update.

Duration: the duration of the meeting.

Quantity Good, Quantity Bad= Optional fields.

### **Important:**

1. Inactive TC levels should not be visible
2. The utility must enforce that all active TC levels are selected upon update (when part of them are selected - "Begin" should be disabled)
3. "Begin" should also be disabled when the Duration is set to Zero.